



1500 Hamburg Turnpike, Wayne, N.J. 07470
Phone: (973) 633-3130 **Fax: (973) 633-3195**
Mrs. Aimee Toth, Principal Mrs. Dawn Auerbach, Assistant Principal
Mrs. Debbie Foti, Assistant Principal Mrs. Cathy Gaynor, Assistant Principal

Physical Education supplies/Student locks

Attention parents:

Wayne Township Public Schools requires online payment for the purchase of student supplies, field trips, and other fees.

Please refer to the attached directions to order the following items for the 2015-2016 school year:

- Physical Education t-shirt (optional, "U Control U" design)*^
- Physical Education lock (required, may be reused from previous year)^
- Master lock for student lockers (optional - students may bring their own lock)**

*Students who order multiple t-shirts will receive their additional shirts after all single orders have been fulfilled.

^ Items will be distributed in Physical Education class during the first days of school.

**Sixth grade students who purchase locks prior to orientation on August 27 will receive their locks at orientation. All other lock purchases will be distributed in homeroom on the first day of school.

If you are unable to make an online payment, please contact the Business Office at 973-633-3009.

To make online payments using Community Pass

1. Log into www.wayneschools.com
2. Go to parents (left side) click on Student Activity Payments
3. Log in -
If you do not have or do not remember your password and cannot reset it, Please email jlisella@wayneschools.com . Provide your last name, child's first and last name, your mailing address and a parent email address. Your account will be reset and you will receive an email with your login and password
4. Click the arrow next to Select Activity-
Choose: "Middle School Physical Education & Locks"
5. Click Register Now
6. Confirm that your information is correctly displayed, edit if needed- click continue
7. Choose student to be registered-click continue
8. Confirm school and grade is correctly displayed, edit if needed-click continue
9. Choose items you are purchasing - click continue
10. Click credit card-continue
11. Enter credit card information
12. Print a receipt for your records